



## **TIME SENSITIVE MATERIAL**

### **ZONTA INTERNATIONAL 70 DISTRICT 10 CONFERENCE**

**Lafayette, Louisiana**

**October 17-20, 2019**

*Zonta International is a leading global organization of professionals  
empowering women worldwide through service and advocacy*

## **President's Action Checklist**

**CALL TO CONFERENCE:** The Call to Conference has been emailed to the **District 10 club presidents, to the membership via Constant Contact and to the District 10 board.** Please ensure that all your members receive a copy or have access to the Call. The Call to Conference is also available on the District 10 Conference page on the District 10 website [www.zontadistrict10.org](http://www.zontadistrict10.org). Please include the district conference information in your next club mailing/newsletter. We need your help to ensure the widest dissemination and largest club attendance to the conference.

**DELEGATES & FIRST TIMERS:** Delegates and first timers will meet at 6:00 p.m. on Thursday, October 17, immediately before the opening reception. Please make sure you have indicated on your registration form if you are a delegate or first timer. This meeting will be held in the Elmwood room on the fourth floor of the hotel.

**REGISTRATION:** Credit cards **WILL BE** accepted for registration this year. Please provide credit card information in the designated section on the registration form in the Call to Conference. Registration table will be in the Portico Foyer, 4<sup>th</sup> floor.

**EARLY BIRD REGISTRATION:** **DEADLINE for early bird registration is POSTMARKED BY SEPTEMBER 25.** PLEASE NOTE Early Bird registration is \$235 this year for checks, and \$245 for credit cards (cost of processing cards). Regular registration price is \$285 for checks, and \$295 for credit cards; **this applies to all forms received postmarked after September 25.** September 28 is the deadline for cancellation for a full registration refund. Refund after that date will be based on cost incurred.

**DEADLINE FOR HOTEL:** **DEADLINE is September 25** to reserve rooms at Doubletree by Hilton Lafayette to obtain the Zonta rate. We do encourage that you reserve as early as possible. The Code is ZON. The link is <https://doubletree.hilton.com/en/dt/groups/personalized/L/LFTLDDT-ZON-20191016/index.jhtml?>

**AREA DIRECTOR REPORTS:** **DEADLINE SEPTEMBER 25.** All presidents must have club responses to **one** of the categories (service, advocacy, membership, **or** fundraising) and relevant pictures emailed to their area director **by September 25.** Area directors have already contacted you or will soon with details.

**MEMORIAL SERVICE:** **DEADLINE SEPTEMBER 25.** Forms to recognize and honor members who have passed away since our last conference are due **by September 25.** **You are requested** to email your favorite photographs of the deceased members to be featured in the memorial service. You may also bring a framed photo of these members to the conference for use in the memorial service. Further information is in this packet.

**CLUB PLEDGES:** **DEADLINE SEPTEMBER 25.** Please complete the included pledge form and email it to D10 Secretary Judi Hansen at [zontad10secretary@gmail.com](mailto:zontad10secretary@gmail.com) **by September 25** so that all club pledges will be available at conference. Please bring a copy to conference for the foundation ambassador, Kim Vann, along with your club pledge check. **PLEASE DESIGNATE YOUR PLEDGE ASSIGNMENTS ON THE FORM SUBMITTED.**



**ZONTA STORE: DEADLINE SEPTEMBER 25.** If your club has items to sell for a fundraiser **you must submit** the enclosed form and check for \$50 payable to Zonta Club of Lafayette **by September 25** to Paulette Yandle at the address on the form. Kim Hitt will manage the store on site.

**CREDENTIALS: DEADLINE POSTMARKED BY SEPTEMBER 25.** The credentials and proxy registration forms are included in this email. Please make sure to meet this deadline to ensure your club has a voice at the district conference.

**VOTING:** The following items will be voted on at conference:

District Officers (slate enclosed) See candidate biographies on the D10 website – [click here](#) .

District 10 Budget for 2020-2022 (enclosed)

Revisions to District 10 Rules of Procedure as approved by the D10 Board.(revisions enclosed; see current ROP at [www.zontadistrict10.org](http://www.zontadistrict10.org)). Technical correction to these rules of procedure are due to changes made by Zonta International and were approved by the district board to be reported at district conference with no vote required.

Minutes from the 69th Conference have been approved by the D10 board per ZI guidelines. No vote is required. However, the minutes are available on our D10 website (Please review on the D10 website – [click here](#)).

**THURSDAY NIGHT RECEPTION: “Bienvenue a’ Lafayette”** drop-in reception will be held Thursday evening from 6 p.m.- 8 p.m. in Salon DE, 4<sup>th</sup> floor. Stop by to enjoy light refreshments, cash bar, and camaraderie.

**FRIDAY NIGHT HOST EVENT: “Bienvenue a’le Swamp!”** Salon DEF, 4<sup>th</sup> floor, 6:00 p.m.-10:00-p.m.

**PRESENTATION OF PRESIDENTS AND PRESIDENTS’ BREAKFAST:** Club presidents/designated representatives will be formally introduced at the Saturday Awards Banquet. You are also invited to a breakfast for presidents/designated representatives on Saturday morning. After breakfast and welcome by area directors, you will be able to network with each other about membership, service, advocacy, and fundraising. **Please indicate if you will attend the banquet and the Presidents’ Breakfast on your registration form in the appropriate response block.**

**DISTRICT SERVICE PROJECT:** Faith House has been selected as our Zonta D10 Centennial Recognition Award recipient and will be the designated service project for the conference. Clubs and members are encouraged to donate cash or gift cards to Faith House as we honor them for their outstanding efforts which support the objects of Zonta.

**DOLLARS FOR SCHOLARS:** Proceeds from our silent auction fund the D10 Foundation from which scholarships are paid. Our goal is to raise enough funds to continue awarding scholarships for a minimum of \$1,000 each. **Each club is asked to contribute one item for the auction with a minimum value of \$50. We encourage you to submit more than one item if you would like. Individual members are also encouraged to donate items for this worthy cause.** Suzanne Daigle and members of her committee will be coordinating the auction on site. Information will be available at registration to drop off your items. Please allow 5-10 extra minutes to deliver your items and complete the auction forms. The silent auction will be in the Oak Alley room on the 4th floor.

**NOTE:** *Individuals donating items will be eligible for a charitable tax deduction for the value of the item. We will give you a receipt for tax purposes. Purchasers of items can deduct price differential if they pay more than retail value on bid sheet.*

**ATTIRE:** For business sessions, the expected attire is business wear. The Thursday night reception and Friday night host club event are casual. The Saturday night closing banquet is after-five/cocktail.

**As a club president, attendance at our conference is especially important. Your conference registration fee includes the Thursday night welcome reception, Friday and Saturday meetings, Status of Women and Amelia Earhart luncheons, the presidents’ breakfast, and the Saturday night banquet. Friday night host club event registration fee is separate.**



## **Items to Submit by September 25 Due Date**

**Memorial Service Form** to Candi Ward at [cward43@att.net](mailto:cward43@att.net) or P.O. Box 249, Bayside, TX 78340

**Early Bird Registration** due to Paulette Yandle at the address on the registration form. Please indicate if you will be attending the Banquet and Presidents' Breakfast on your registration form in the appropriate response block. **All Special Dietary Needs must be submitted on registration form.**

**Club responses and pictures** emailed to area director:

Area 1—Connie Davis [conniedaviszonta@yahoo.com](mailto:conniedaviszonta@yahoo.com)

Area 2—Lisa LeBlanc [Lisa.leblanc@lusfiber.net](mailto:Lisa.leblanc@lusfiber.net)

Area 3—Sharon Wahrmund [sharonswahrmund@gmail.com](mailto:sharonswahrmund@gmail.com)

**Pledge forms** completed and mailed or emailed to Judi Hansen at [zontad10secretary@gmail.com](mailto:zontad10secretary@gmail.com) or 1402 Hickman Bluff Rd, Lavaca, AR 72941

**Club Credentials/Proxy reports** mailed (**postmarked by September 25**) or emailed to Janis Wood at [jawood55@aol.com](mailto:jawood55@aol.com) or 3 Surrey Lane, McLoud, OK 74851

**Reserve Club table for Zonta Store** and send payment to Paulette Yandle at [paulette.yandle@lusfiber.net](mailto:paulette.yandle@lusfiber.net) or 152 Inez Lane, Lafayette, LA 70506.

**Deadline to reserve rooms** at the Zonta rate at Doubletree by Hilton Lafayette

## **BRING WITH YOU TO CONFERENCE:**

- Copy of Pledge form and check
- Copy of Club Credentials/Proxy
- Dollars for Scholars Items (aka Silent Auction)
- Framed photo of honoree for Memorial Service



**ZONTA INTERNATIONAL  
70<sup>th</sup> DISTRICT 10 CONFERENCE  
Lafayette, Louisiana  
October 17-20, 2019  
Memorial Service**

Saturday, October 19, will be a special time for remembering our fellow Zontians who have passed away since our Governor's Summit in Cleburne, Texas.

Please submit the name(s) of each deceased member, club name, date of passing, and a statement about this member which can be used at the memorial service. You are requested to email your favorite photographs of the deceased members to be featured in the memorial service. You are welcome to bring a photograph for display during the service. Many of the newer members may not know the names of our deceased members but will remember their faces.

Please provide the information **by September 25** to

**Candi Ward  
P.O. Box 249  
Bayside, TX 78340  
Email: [cward43@att.net](mailto:cward43@att.net)**

**Name:**

**Club:**

**Date of Passing:**

**Special Comments:**

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**ZONTA INTERNATIONAL**  
**70<sup>th</sup> DISTRICT 10 CONFERENCE**  
Lafayette, Louisiana  
October 17-20, 2019

**Zonta International Foundation Pledges**

**INSTRUCTIONS:** Provide your pledges to District Secretary *Judi Hansen* at [zontad10secretary@gmail.com](mailto:zontad10secretary@gmail.com) or 1402 Hickman Bluff Rd., Lavaca, AR 72941 **by September 25**. **Bring a copy**, along with your pledge check (if possible) to Foundation Ambassador *Kim Vann* at District Conference. Keep a copy for your files.

Kim Vann will collect the pledge forms and checks during a business session. Checks should be made payable to *Zonta International Foundation*.

Zonta Club of \_\_\_\_\_ Area: \_\_\_\_\_ Club Number: \_\_\_\_\_

***Club gifts of less than \$500 cannot be split among funds. Please designate one fund for gifts less than \$500.***

AMELIA EARHART FELLOWSHIP FUND \$ \_\_\_\_\_

JANE M KLAUSMAN FUND \$ \_\_\_\_\_

YOUNG WOMEN IN PUBLIC AFFAIRS AWARD \$ \_\_\_\_\_

INTERNATIONAL SERVICE FUND \$ \_\_\_\_\_

ZISVAW FUND \$ \_\_\_\_\_

ROSE FUND \$ \_\_\_\_\_

ENDOWMENT FUND \$ \_\_\_\_\_

AMELIA EARHART ENDOWMENT FUND \$ \_\_\_\_\_

TOTAL PLEDGE \$ \_\_\_\_\_

Check is enclosed \_\_\_\_\_

**ZONTA INTERNATIONAL**  
**70<sup>th</sup> DISTRICT 10 CONFERENCE**  
**Lafayette, Louisiana**  
**October 17-20, 2019**

**CONFERENCE VOTING CREDENTIALS REGISTRATION FORM**

**INSTRUCTIONS:** Complete, sign, and make 3 copies. Mail or email the original form to Janis Wood, 3 Surrey Lane, McCloud, OK 74851, [jawood55@aol.com](mailto:jawood55@aol.com). Bring a copy with you to conference and retain one copy for your club's permanent file. Make sure your original is **postmarked by September 25, 2019**.

Zonta Club of \_\_\_\_\_ Area: \_\_\_\_\_ Club Number: \_\_\_\_\_.

**As of August 15, 2019**, the above-named Zonta Club had \_\_\_\_\_ paid members and is in good standing. It is therefore entitled to \_\_\_\_\_ vote(s) and an equal number of alternates at the 70th District 10 Conference. (Note: one delegate may carry all club votes. The club must have paid district dues by June 1, 2019 to be in good standing unless the district board granted an extension.)

*The following members have been elected to represent the club at the 2019 district conference. Note: a member of the district board shall not be a club delegate or alternate.*

- 1. Delegate \_\_\_\_\_  
(30 or fewer paid members)      PRINT OR TYPE NAME
  
- 2. Delegate \_\_\_\_\_  
(31 thru 60 paid members)      PRINT OR TYPE NAME
  
- 3. Delegate \_\_\_\_\_  
(more than 60 paid members)      PRINT OR TYPE NAME
  
- A. Alternate \_\_\_\_\_  
(30 or fewer paid members)      PRINT OR TYPE NAME
  
- B. Alternate \_\_\_\_\_  
(31 thru 60 paid members)      PRINT OR TYPE NAME
  
- C. Alternate \_\_\_\_\_  
(more than 60 paid members)      PRINT OR TYPE NAME,

**This will certify that the above information is correct.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Club President

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Club Secretary

**ZONTA INTERNATIONAL  
70<sup>th</sup> DISTRICT 10 CONFERENCE  
Lafayette, Louisiana  
October 17-20, 2019**

**CONFERENCE DELEGATE PROXY CERTIFICATE FORM**

**Instructions:** Complete, sign, and make 3 copies. Mail the original form to Janis Wood, 3 Surrey Lane, McLoud, OK 74851, [jawood55@aol.com](mailto:jawood55@aol.com). Bring a copy with you to conference and retain one copy for your club's permanent file. Make sure your original is **postmarked by September 25, 2019**.

**NO CLUB MAY BE REPRESENTED BY PROXY AT MORE THAN TWO (2) CONSECUTIVE CONFERENCES.**

**Delegates carrying proxies are reminded they should make a written conference report to the club(s) they are representing in addition to their own club. A club may carry the proxy votes from no more than two other clubs except that the total votes carried by one (1) club may not exceed five (5). (ZI bylaws, Section 11. (b)**

Zonta Club of \_\_\_\_\_ Area: \_\_\_\_\_ Club Number: \_\_\_\_\_.

As of June 1, 2019, the above-named Zonta Club had paid district dues. Furthermore, as of August 15, 2019, the club had \_\_\_\_\_ paid members and is in good standing. It is therefore entitled to \_\_\_\_\_ vote(s) at the 70th District 10 Conference.

The Zonta Club of \_\_\_\_\_ Area: \_\_\_\_\_ Club Number: \_\_\_\_\_

Hereby appoint the delegate(s) from

The Zonta Club of \_\_\_\_\_ Area: \_\_\_\_\_ Club Number: \_\_\_\_\_

(Name of club carrying Proxy)

as holder of its Proxy at all business meeting of 2019 conference of Zonta International District 10.

THIS WILL CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.

ZONTA CLUB OF \_\_\_\_\_

SIGNED: \_\_\_\_\_ Date: \_\_\_\_\_  
Club President

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Club Secretary

**NOTE TO THE CLUB APPOINTING A PROXY**

Your club must contact the club carrying your proxy and obtain agreement to this representation. The club carrying your proxy will not be permitted to vote on your behalf unless your club is in good standing. The club carrying your proxy must also be in good standing. A club represented by proxy shall be entitled to its total votes by proxy. (ZI by-laws, Article XIII, Section 11. (b).

**ZONTA INTERNATIONAL  
70th DISTRICT 10 CONFERENCE  
Lafayette, Louisiana  
October 17-20, 2019**

**Zonta Store Table Reservations**

Tables will be available for clubs to sell their fundraising items. You may reserve one table in the "Zonta Store" at a cost of **\$50.00**. Please complete this form and mail a check for **\$50.00** payable to **Zonta Club of Lafayette** to:

Paulette Yandle  
District 10 Conference  
152 Inez Lane  
Lafayette, LA 70506

Club Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Kim Hitt will manage the store on site.

**Submit by September 25, 2019**



**ZONTA INTERNATIONAL  
70 DISTRICT 10 CONFERENCE  
Lafayette, Louisiana  
October 17-20, 2019**

**DISTRICT 10 CANDIDATES  
FOR  
2020-2022**

GOVERNOR.....CAROLE MOFFATT —HOUSTON

LT. GOVERNOR.....SHELLY BAUMGARTNER—AUSTIN  
CONNIE DAVIS—CENTRAL OKLAHOMA

TREASURER .....BARBARA CRABTREE — DALLAS

AREA 1 DIRECTOR .....MARCELINDA WILLIAMS—MINERAL WELLS

AREA 2 DIRECTOR .....TERRI MCJILTON—GREATER EAST TEXAS  
CHRISTI URMAN—e-Club USA2

AREA 3 DIRECTOR .....PATTY CHIMENE—AUSTIN

NOMINATING COMMITTEE.....BARBARA BEHAL—SEGUIN

NOMINATING COMMITTEE.....BRENDA COOK—PARKER COUNTY

NOMINATING COMMITTEE.....SHERYL FLANAGIN—FORT SMITH

NOMINATING COMMITTEE.....CONNIE STIERSTORFER—FORT WORTH

NOMINATING COMMITTEE.....KATHY YATES—LAFAYETTE

**Zonta International District 10  
Proposed Budget 2020-2022**

	Members	575
Revenue		<b>Biennium</b>
	Total Area Meetings Income	600
	District Conference	3,000
	Fundraising	<u>0</u>
	Sales - Merchandise	0
	Total Fundraising	<u>0</u>
	Investments	<u>50</u>
	Interest-Savings, Short-term CD	50
	Total Investments	50
	Membership Income	<u>4,600</u>
	Assessment D10 Conference	4,600
	Dues	27,600
	Total Membership Income	<u>32,200</u>
<b>Total Revenue</b>		<b><u>\$ 35,850</u></b>
Expense		
	Board Meetings	6,450
	Club Bell and Banner Awards	200
	Committee Expenses	200
	District Board Expenses	<u>12,000</u>
	Area Directors	1,200
	Board/ Fdn Amb Attendance Area mtgs, Summit, Conference	6,000
	Foundation Ambassador	1,000
	Governor	1,500
	Lt Governor	1,000
	Sponsoring/Organizing/Mentoring	400
	Total Board Expenses	<u>17,950</u>
	Gifts	<u>1,200</u>
	Conventions and NAIDM	<u>9,600</u>
	Governor	4,800
	Lt Governor	4,800
	Total Conventions & NAIDM	9,600
	Conference Assessment Paid	4,600
	Administrative	<u>2,500</u>
	Insurance - Liability, Bonds	600
	Membership Communications	1,200
	Website	700
	Total Administrative	2,500
<b>Total Expense</b>		<b><u>35,850</u></b>
<b>Net Increase/(Decrease) in Assets</b>		<b><u>\$ -</u></b>

**REPORT  
2018-2020 Biennium  
Zonta International District 10  
BYLAWS AND RESOLUTION COMMITTEE**

**Proposed Amendment  
to  
District 10  
Rules of Procedure**

The following are the relevant provisions of the current District 10 Bylaws with the words to be deleted or substituted ~~crossed-out~~ on the left-hand side and the proposed changes and/or additions underlined on the right-hand side **in red font**. The rationale for each amendment is provided by the proposer.

**District 10 Rules of Procedure**

1.

PRESENT WORDING	PROPOSED WORDING
<p style="text-align: center;"><b>4. MEETINGS</b></p> <p><b>District Board:</b> The district board shall meet at least two (2) times annually. Up to three (3) additional board meetings may be held yearly if needed. Each member of the board is expected to attend all board meetings. Such other person(s) as the board may need for assistance may be invited to attend a board meeting but shall have no vote.</p> <p><del>Article XIII, Section 10(e)</del> Zonta International Bylaws states the district board may transact business by mail, or through the use of a conference telephone or other communication equipment. Action by telephone or other communication equipment means that board members may participate in a meeting by means of conference call, video conference, or similar communication equipment by means of which all persons participating in the meeting can hear each other. Action by mail or email requires a unanimous vote of the entire board.</p>	<p style="text-align: center;"><b>4. MEETINGS</b></p> <p><b>District Board:</b> The district board shall meet at least two (2) times annually. Up to three (3) additional board meetings may be held yearly if needed. Each member of the board is expected to attend all board meetings. Such other person(s) as the board may need for assistance may be invited to attend a board meeting but shall have no vote.</p> <p><b><u>Rules of Procedure of Zonta International 4(a)</u></b> states the district board may transact business by mail, or through the use of a conference telephone or other communication equipment. Action by telephone or other communication equipment means that board members may participate in a meeting by means of conference call, video conference, or similar communication equipment by means of which all persons participating in the meeting can hear each other. Action by mail or email requires a unanimous vote of the entire board.</p>

**RATIONALE:** Housekeeping, to update reference.

**Approved for adoption** by the Board for District 10

2.

PRESENT WORDING	PROPOSED WORDING
<p><b>4. MEETINGS (cont'd)</b> <b><u>District Conference</u></b>: A district conference shall be held biennial to promote the objects of Zonta International and conduct the business of the district. A governor's summit shall be held the even year of the biennium to promote the objects of Zonta International and the district. Notice of proposed changes affecting the district or Zonta International shall be included in the Call to Conference sent to each club president of the district at least sixty (60) days before the conference. No act of the district conference may conflict with the bylaws or actions of Zonta International. The location and date of a conference and a governor's summit are by invitation of a club or clubs and submitted to the district board for approval. The governor shall administer the district conference and governor's summit.</p> <p>To allow for new members acquired after June 1, the total number of members whose dues and fees were paid to district 10 as of August 15 will determine the number of votes and delegates at conference. However, if the club did not pay the dues for the renewing members by June 1 as per <del>Standing Rule</del> (3. Finances, Dues and Fees), they will have no votes or delegates at conference.</p>	<p><b>4. MEETINGS (cont'd)</b> <b><u>District Conference</u></b>: A district conference shall be held biennial to promote the objects of Zonta International and conduct the business of the district. A governor's summit shall be held the even year of the biennium to promote the objects of Zonta International and the district. Notice of proposed changes affecting the district or Zonta International shall be included in the Call to Conference sent to each club president of the district at least sixty (60) days before the conference. No act of the district conference may conflict with the bylaws or actions of Zonta International. The location and date of a conference and a governor's summit are by invitation of a club or clubs and submitted to the district board for approval. The governor shall administer the district conference and governor's summit.</p> <p>To allow for new members acquired after June 1, the total number of members whose dues and fees were paid to district 10 as of August 15 will determine the number of votes and delegates at conference. However, if the club did not pay the dues for the renewing members by June 1 as per <b><u>Rules of Procedure</u></b> (3. Finances, Dues and Fees), they will have no votes or delegates at conference.</p>

**RATIONALE:** Housekeeping, to update reference.

**Approved for adoption** by the Board for District 10

3.

PRESENT WORDING	PROPOSED WORDING
<p><b>4. MEETINGS (cont'd)</b> <b>Proxies.</b> A club may be represented by proxy at district conference. A club represented by proxy shall be entitled to its total votes by proxy. No club may be represented by proxy at more than two (2) consecutive conferences. A club may carry the proxy votes from no more than two other clubs.</p>	<p><b>5. MEETINGS (cont'd)</b> <b>Proxies.</b> A club may be represented by proxy at district conference. A club represented by proxy shall be entitled to its total votes by proxy. No club may be represented by proxy at more than two (2) consecutive conferences. A club may carry the proxy votes from no more than two other clubs but <b><u>may not exceed five (5).</u></b></p>

**RATIONALE:** Housekeeping, to align with Zonta International Article XIII Districts, Section 11. Meetings, (a)District Conference, (4)Conference Voting Members, (b)Proxies, p.22.

**Approved for adoption** by the Board for District 10